



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS
& ARIZONA BOARD OF ATHLETIC TRAINING**

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**NOTICE OF MEETING OF THE
ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

Pursuant to Arizona Revised Statutes 38-431.02, notice is hereby given to the members of the Arizona Board of Occupational Therapy Examiners and the General Public that the Arizona Board of Occupational Therapy Examiners will hold a public meeting open to the public. The meeting will be held on **December 14, 2007** beginning at **1:30 p.m.** (1330 hours) in room **218, 5060 N. 19th Ave.**, Phoenix, Arizona. Members of the Arizona Board of Occupational Therapy Examiners will attend either in person or by telephone conference call. A copy of this Agenda is available by writing to the Board's mailing address. As indicated in the following Agenda, the Arizona Board of Occupational Therapy Examiners may vote to go into Executive Session, which will not be open to the public, to discuss certain matters. This Agenda is amendable up to twenty-four hours prior to the meeting.

Upon a majority quorum vote, the Board may enter Executive Session(s), for the purpose of receiving confidential information pursuant to A.R.S. §38-431.01(A)(2), to receive legal advice pursuant to A.R.S. §38-431.03(A)(3), or to receive information regarding pending litigation pursuant to A.R.S. §38-431.(A)(4). "The Board may take action on any item on the agenda".

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Linda Wells at telephone number (602) 589-8352 or at the TDD number 1-(800)-367-8939. This document is available in alternate format by contacting Linda Wells at (602) 589-8352 or at the TDD number 1-(800)-367-8939.

AGENDA

1. **Call to order**
2. **Roll call**
3. **Approval of Minutes**
 - a. Regular Session Minutes of the November 9, 2007 Board meeting
 - b. Executive Session Minutes of the November 9, 2007 Board meeting

4. Review, Discussion & Possible Action Re: Complaints, Investigations and Compliance

The Board may vote to go into Executive Session for these agenda items for the purpose of obtaining legal advice from the Board's attorney, or to discuss records that are exempt by law from public disclosure and any Agenda items pursuant to Arizona Revised Statutes § 38-431.03(A)(2) and (3).

a. Initial Review of Complaints

No New Complaints

b. Open Complaint Investigations

1. 07-125-C Karen M. Waters, OTR – **Informal Mtg. w/Ms. Waters**
2. 07-126-C Mary Jo Todd, OTR
3. 07-128-C Pamela J. Lizotte, OTA
4. 07-129-C Bernadette S. Harkins, OTR
5. 07-130-C Lili Handwerk, OTR – **Informal Mtg. w/Ms. Handwerk**
6. 07-134-B Darla K. Goodman, OTR

c. Probationary Status Reports

1. Shawn A. Keams, OTA
2. I-5-105 Michelle Finet, OTR
3. 06-116-C Jenny Marcelee Padilla, OTA
4. 07-119-C Esther M. Medley, OTA

5. Licenses

Substantive review, discussion, and vote regarding the applications for licenses as follows:

- a. Initial applications: See attached listing
- b. Renewal of licenses: See attached listing
- c. Limited Permits
 - i. Cody J. DeGuzman

6. Executive Director's Report

- a. October Revenue and Expenditure Report

7. Other Board Business and Reports

Review, Discussion, and Possible Action Regarding:

- a. Proposed Rule Making/Legislation
- b. Draft initial licensure application

8. Personnel Matters

The Board may vote to enter into executive session for the agenda item for the purpose of obtaining legal advice from the Board's attorney, or to discuss records that are exempt by law from public disclosure and any agenda items pursuant to A.R.S. §38-431.03(A)(2) and (3).

9. Review and Discussion Regarding Future Meeting Schedule:

- a. January, 11 2008
- b. February 8, 2008

10. Call to the Public

Public input is encouraged. Presentations should be limited to five minutes. Please be aware, however, that the Board may not discuss, consider or take action at this meeting on any item not appearing on its agenda. During the meeting, additional public comment may be requested, but is generally not allowed.

11. Adjournment